

EMPLOYMENT AGENCIES

You can find details of these in Yellow Pages and on HARLOWEB at www.harlow.gov.uk.
You can also get a list of local employment agencies from the Advice Centre (01279 446622)

You can get online information about jobs, careers and employment across Essex on www.essexonline.gov.uk

You can find details of local job vacancies in the local free papers.

Harlow Citizen, 8 Simon Campion Court, High Street, Epping CM16 4AU
(01992) 572285
www.harlowcitizen.co.uk - click on "Jobs" on the front page

Harlow Herald, Unit G6, Peartree Business Centre, Templefields CM20 2BD
(01279) 624331
www.harlowherald.co.uk - click on "Job Search" on the front page.

Harlow Star, 6-8 West Gate, Harlow CM20 1JW
(01279) 451545
www.herts-essex-news.co.uk/news/star - click on "Jobfinder" on top of page.

Essex Libraries hold a wide range of manual and computerised reference materials of use to people looking for employment or training and educational opportunities e.g. telephone directories for the whole country, college prospectuses, books on summer jobs in this country and abroad, self-help manuals for job-related skills including preparing C.V.s and improving your interview techniques.

Access to the Internet is available at all libraries free of charge. Sessions need to be booked in advance. Coaching sessions on basic skills such as using the internet and sending emails are available for a small charge. Please ask staff for further details.

Employ-Ability

Employ-Ability works in partnership with disabled people, employers and the local statutory and voluntary sectors to promote access to well matched employment opportunities. The aim is to reduce the barriers to employment faced by disabled people; to enable local employers to employ disabled people and utilise this untapped source of motivated labour; to raise awareness in the wider community of the needs of disabled people and the benefits for *all* of us in identifying and encouraging the potential of *all* people. Skilled specialist employment advisers will work on a 1-1 basis with our job seekers to support them in looking for jobs, applying for jobs, preparing for interviews and supporting them in the workplace. Referral criteria apply. Contact Mike North at Employ-Ability for more details.

Latton Bush Centre, Southern Way, Harlow CM18 7BL
(01279) 412950 Fax: (01279) 450299
Email: info@employ-ability.info
Website: www.employ-ability.info

Jobcentre Plus

This service provides free access to information and expert advice on a variety of employment and training issues to people who are unemployed or considering a change of job and to employers across all sectors. Services include help with job search, training programmes, basic and key skills and setting up a business. Specialist support is available to help people with disabilities to find and keep employment.

Details of vacancies can be accessed online or at Jobpoints in the local office. It is open 9am to 5pm Monday to Thursday; 10am to 5pm on Friday.

Jobcentre Plus also delivers a wide range of financial benefits and allowances for people of working age. See the A-Z list of allowances and benefits on the website at www.jobcentreplus.gov.uk

Beaufort House, Crown Gate, Harlow CM20 1NA
This is the new Freephone number: 0800 055 66 88

Remploy Interwork

This is the UK's number 1 provider of jobs for people with a health condition or disability. It works with the UK's top employers offering a range of services to get you working e.g. job seeking support, help with CVs and preparing for job interviews, work experience, work-based training and work placement. It also gives benefits advice to help you calculate your in-work benefits. You can see hundreds of jobs online.

0845 845 2211 Minicom: 0845 600 9228
Email: interwork.osc@remploy.co.uk
Website: www.realjobs4realpeople.co.uk